

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
6:00 p.m., Tuesday, January 20, 2015**

**Selectboard:** Seth Friedman, David Rogers and Cliff Peterson

**Town Staff:** Brian Bigelow

**Public:** Phil Jacobs, Cindy Jacobs, Richard Rushlow, Margaret Rushlow, Steve, Herrero, Janet Herrero, Robert Williams, Karen Williams, Bill Lawrence, Gretchen Daly, Peter Duval, Ann Linde, Irene Linde, Trafton Crandall, Peter Davis, Nancy Davis

**6:00 p.m.** Meeting called to order. Adjustment to agenda: include Selectboard review of Chair's draft submittal for 2015 Town Report within New Business.

**6:03 p.m. Public Comment –**

Richard Rushlow inquired about the Maple Leaf Treatment Center's tax exempt status. The Board relayed that the question will be an Australian Ballot Item at Town Meeting.

**6:04 p.m. New Business -**

In recognition that the warned time for the next agenda item is pending and individuals who had expressed interest were not yet present; the Selectboard moved on to New Business.

Act 148 requirements briefly reviewed. The Town in good position thanks in part to the Chittenden County Solid Waste District and the private contract haulers serving the Town. Staff to ensure adequate recycling containers at town properties.

Unpaid bill at Mount Mansfield Animal Hospital discussed. The owner of a lost cat which the Underhill Animal Control Officer had treated at MMAH has not paid invoice. By consensus the Selectboard will pay the amount and collect from owner. Staff to confirm original amount, late charges.

**6:08 p.m. Proposed Jericho Market Jericho DRB Application -**

Residents in attendance expressed their concerns about the proposed Jericho Market at 364 VT Route 15. The project received Preliminary Approval, with conditions, from the Town of Jericho Development Review Board on December 11, 2014.

Phil Jacobs, Cindy Jacobs, Peter Davis, Richard Rushlow, Gretchen Daly, Peter Duval, Steve Herrero, Bill Lawrence, Irene Linde and Nancy Davis spoke to the proposal and its potential impacts on the surrounding area. A copy of a petition with approximately 300 signatures was presented to the Selectboard.

Vehicle and pedestrian traffic especially as related to the schools, impact on local businesses, the unique two Town circumstances of the Underhill Flats/Riverside area, notification methods, intangible potential changes to the communities, stormwater, the

theory of Village Growth Center planning, the River Road /VT Route 15 intersection, future municipal and Act 250 hearings and applications were discussed.

Selectboard committed to stay involved with VTrans traffic studies and encouraged residents to stay involved in the public process.

**7:10 p.m. Access Application of Christopher and Christine Dillon (BE031)**

Trafton Crandall, P.E., Robert and Karen Williams spoke with the Selectboard about the Dillon Application.

The proposed change to the access point was seen as problematic by Staff and Board due to safety and drainage concerns. There is no established ditch in the proposed area to accept post development flows. That ditching combined with the earthwork required to achieve the minimum sight distance seem excessive when compared to other options on site. Consensus of the Board is to encourage applicants to amend application with an access point, if different lay out, similar to the earlier subdivision process. Consultant to communicate with his clients and coordinate with staff.

**7:22 p.m. Old Business:**

**Repa Road/Trail** - Staff to schedule time on the February 17, 2015 agenda to hear public comment on the request for vehicular access over the trail portion of Repa Road to serve the Eastman parcel in Westford.

**Draft Underhill Road, Driveway and Trail Ordinance** - Latest round of input from Development Review Board received and will be considered for incorporation into the Draft. Draft will be reviewed at February 3, 2015 Selectboard meeting. Statutory adoption process and scheduling to be determined afterwards.

**HGMP VT539** – Two quotes reviewed for assistance with administering the grant. Mike Weisel, P.E. submitted a bid amount with a range of \$1,600-\$2,000. Environment Compliance Services' quote amount was an approximation of \$9,500.

Cliff Peterson moved to accept the quote of Mike Weisel for administrative assistance related to the HGMP grant for parcel VT539 in an amount not to exceed \$2,000. David Rogers seconded and the motion passed 3-0.

**Deane Road Culvert** – Engineering design quotes reviewed. Selectboard directed Staff to contact original low bidder to confirm that he would be unavailable for the project. All other action deferred until subsequent meeting.

**7:44 p.m. New Business:**

**RFP for Engineering Services** – Consensus of Board is to identify Qualified Vendors using a simplified template similar to the Town Jericho. Staff to work on same.



**2015 Certificate of Highway Mileage** – Reviewed and signed by Board. No changes to Town highway system in 2014.

**Proposed Town Plan Hearing Schedule** – Memorandum from Town Planner reviewed. Proposed schedule approved by the consensus of the Selectboard. Tentative Selectboard Public Hearings will be scheduled as part of the regular Selectboard meetings of April 28 and May 12, 2015.

**VLCT 2014 Wellness Initiative** – Vermont League of Cities & Towns' Wellness Initiative program was discontinued. Wellness bonuses based on that program was funded by Town in the FY14-15 budget. Proposal to compensate employees who participated in the new program considered by Board. By consensus the Board decided the programs were not equivalents.

**Selectboard submittal for Town Report** - Chair's draft of the Selectboard's report reviewed and commented upon, modifications incorporated into draft.

**8:10 p.m. Warrants and Minutes.**

Current Warrants reviewed and signed.

Review of 01/06/15 minutes for the Capital Improvement Program Hearing. Cliff Peterson moved to approve the minutes of the Selectboard's 01/06/2015 CIP Hearing. David Rogers seconded and the motion passed 3-0.


Review of 01/06/15 Special Meeting Minutes. Cliff Peterson proposed changes related to the Solarize Underhill motion. David Rogers moved to approve the minutes of the Selectboard's 01/06/2015 Special Meeting as amended. Cliff Peterson seconded and the motion passed 3-0.

**8:17 p.m. Adjournment.**

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.

  
Seth Friedman, Chair

  
Date

Underhill Selectboard Meeting  
20-Jan-15

	Name	Address
1	Phil JACOBS	73 English Settlement
2	Cindy Jacobs	73 Upper English Sett. Rd.
3	Richard + Margaret Rushlow	14 Wheeler Road, Underhill
4	Steve + Janet Herrero	74 Range Rd
5	Karen Waller	223 Stevensville Rd.
6	Bill Lawrence	74 No. Underhill Station Rd.
7	Gretchen Daly	414 VT Route 15
8	Peter Duval	25 Pine Ridge Rd
9	Aun Lide	70 Pleasant Valley Rd
10	Gene Lide	68 PR Rd.
11	Trafton Crandall	343 Orchard Rd, Charlotte, VT
12	Peter Davis	15 Woughbrook Ln, Und.
13	Nancy Davis	15 Woughbrook Ln, Und.
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